



Kamarajar Port Limited

(A Company of Chennai Port Authority)

VIGILANCE AWARENESS WEEK – 2023

**ACTIVITIES UNDERTAKEN DURING
VAW CAMPAIGN**

FROM

16.08.2023 TO 15.11.2023

PIDPI AWARENESS

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November, 2023) as a precursor to Vigilance Awareness Week 2023

1. What campaigns have been undertaken to spread awareness of PIDPI?

- Posters on provisions of PIDPI were displayed at prominent places in the office premises in English/ Tamil (Local language) / Hindi.
- Pamphlets on PIDPI resolution in English / Tamil was issued to common public during Walkathon rally.
- Pocket card on PIDPI was issued to school/college students during PIDPI awareness rally and Walkathon events.
- Selfie point was displayed at Port office / Minjur Railway station to create awareness among Employees and college students.

2. Display of PIDPI poster

a. Total number of regional offices of the Organization?

2 (Port Administrative Office, Ennore and Registered Office, Chennai-01)

b. How many such Offices the poster was displayed in?

2

c. Number of languages the poster was translated into. Brief details

The PIDPI poster was translated in 3 languages i.e. English, Hindi and Tamil.

d. Further remarks, if any.

NIL

3. Jingles/ Video/ Other media

- a. Details of jingles/ Videos, etc., used for dissemination of PIDPI provisions

- CVC's Short film and Jingle on PIDPI awareness was circulated to all KPL Employees and published in Port website, Face book and Twitter.
- School students of Chennai Port Dock and Educational Trust Hr. Secondary School produced a short film on PIDPI Awareness and the same was circulated to all KPL employees.

b. Further remarks, if any.- NIL

4. Talks/ Seminars/ Public Interactions/ Gram sabhas

a. Number of Talks/ Seminars/ Public Interactions/ Gram sabhas conducted explaining the provisions of PIDPI Resolution, the correct procedure of filing a PIDPI complaint and common pitfalls/ mistakes made while filing PIDPI Complaints.- NIL

b. Further remarks, if any.-NIL

CAPACITY BUILDING

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Number of Officials trained in ToT (Training of Trainers) capsule during the campaign period:
 - a. Procurement- 2nos
 - b. Ethics and Governance -NIL
 - c. Systems and Procedures of the Organization - NIL
 - d. Cyber hygiene and security - NIL
 - e. IO/ PO Training - NIL
2. No. of other Officials trained during the campaign period:
 - a. Procurement – 7 nos
 - b. Ethics and governance - NIL
 - c. Systems and Procedures of the Organization – 8 Nos
 - d. Cyber hygiene and security – 2 Nos
 - e. IO/ PO Training – 5 Nos
3. Brief details of Training conducted during the campaign period:
 - a) Training Programs Organised by CVC:
 - (i) Public Procurement

2 officers from Civil and Finance Division attended the 3 day residential training program at ArunJaitley National Institute of Financial Management, Faridabad from 09th to 11th August 2023.

(ii) Preventive Forensics

1 officer from Vigilance Department attended the 3 day program on Preventive Forensics at National Forensics Sciences University, (NFSU) Gandhinagar, Gujarat from 09th to 11th October 2023.

b) In-house Training Programs Organised by KPL, CH.PA & IMU:

(i) Disciplinary Proceedings

Workshop on “Disciplinary Proceedings” was conducted by Dr.UpenderVennam, CVO, Bharat Dynamics Ltd and Midhani on 21.09.2023 at Chennai Port Authority.

(ii) Public Procurement and Systems & Procedures in Office Management

Shri Narayana Murthy, Dy. Director, (Retd) ISTM conducted one day training program at Indian Maritime University (IMU) on “Public procurement” and “Systems and procedures in Office Management” on 25th and 27th September 2023 respectively.

(iii) IO/PO Training

Shri Sandeep Mukherjee, Director, ISTM, DOPT conducted one day training program at Indian Maritime University (IMU) on “Role of Inquiry Officer/Presenting Officer” on 14th October 2023.

(iv) GEM procurement Training

Shri Ramesh Mahadevan, Platinum certified GEM Master Trainer conducted one day training on GEM procurement at KPL Port Office on 25th October 2023.

UPDATION OF CIRCULARS/ GUIDELINES/ MANUALS

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as precursor to Vigilance Awareness Week 2023

- 1. Whether Guidelines/ Circulars and Manual were updated during the campaign period? and**
- 2. Brief details may be given.**

Presently, KPL is following the Tender Procedure Manuals and Works manual prepared in July 2014. Since, the 3 manuals issued by DoE (2022) has been extensively revised considering GFR 2017 and all latest guidelines related to works and public procurement, updation of KPL manuals in line with the DoE manuals is necessary.

Vigilance Department has requested all concerned departments to strictly comply with above manuals issued by DoE while dealing with public procurements.

During the last Annual Sectoral Review Meeting held on 17.07.2023 at Vizag, Secretary, CVC has advised all organizations to take early steps to align their procurement manuals with DoE' s manuals and intimate the Commission about the final outcome.

Being one of the key focus areas identified by CVC for the 3 months VAW 2023 campaign period, KPL has initiated actions for updation of the existing tender and works manuals aligned with procurement manuals issued by DOE.

The updation of manuals is expected to get completed by end of March 2024.

ACTIVITY REPORT FORMAT ON VIGILANCE AWARENESS WEEK-2023

INTEGRITY PLEDGE

Total No. of employees who have undertaken e-pledge	Total No. of customers who have undertaken e-pledge	Total No. of citizen who have undertaken e-pledge
95	20	18

1. ACTIVITIES/ EVENTS ORGANISED WITHIN THE ORGANISATION

TABLE (a) Conduct of Competitions

Name of State	City/ Place	Specify Program (Debate/ Panel Elocution/ discussion, etc.)	No. of participants	Remarks
Tamil Nadu	Chennai	Essay competition in English for employees	8	
		Essay competition in Tamil for employees	10	
		Essay competition in Hindi for employees	5	

TABLE (b): Other Activities

Sl.No.	Activities	Details
1.	Distribution of Pamphlets/ Banners	<ul style="list-style-type: none">• Awareness Slogan boards were displayed in office campus for Employees and Port Users.• 10 banners were displayed in prominent places for PIDPI and Vigilance Awareness• 150 pamphlets were distributed to school students and public during Walkathon

Sl.No.	Activities	Details
		event.
2.	Conduct of Workshop/ Sensitization Programmes	Workshop conducted for the topic of “Disciplinary Proceedings” by Dr.UpendarVennam, IPoS, CVO, Bharat Dynamics Ltd on 21.09.2023.
3.	Issue of Journal/ Newsletter	Voice of Vigilance 2023 magazine was published during the Valedictory function of Vigilance Awareness Week on 07.11.2023.
4.	Any other activities	<ol style="list-style-type: none"> 1. Integrity e-pledge was administered at both Port and Registered office 2. Vigilance Slogans were displayed as Screen Savers in all the systems installed in the Office. 3. Pocket card on PIDPI was issued to school/college students during PIDPI awareness rally and Walkathon events. 4. Conducted “Quiz Program” for KPL employees and Chennai Port Authority employees together Around 40 employees have participated in that programmes 5. Rangoli Competition for KPL’s Self Help Groups for creating awareness among them. Around 65 members were participated.

2. OUTREACH ACTIVITIES

TABLE (a): INVOLVING STUDENTS IN SCHOOLS

Name of	Name of City/ Town/ Village	Name of School	Details of activities conducted (Date of	No. of students
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State			activities may also be mentioned)	involved
Tamil Nadu	Athipattu, Kattupalli	Govt High/ Middle School	Essay competition (Tamil/English)	125
Tamil Nadu	Chennai /surrounding districts	-	Online Quiz competition -92 schools participated	205

TABLE (b): INVOLVING STUDENTS IN COLLEGES

Name of State	Name of City/ Town/ Village	Name of College	Details of activities conducted (Date of activities may also be mentioned)	No. of students involved
Tamil Nadu	Minjur, Chennai	SCP Jain College	Walkathon by the college students on 06.10.2023 (Organized with Chennai Port Authority)	150
Tamil Nadu	Chennai region	College teachers participated	Essay writing competition to teachers-19 schools participated	167

3. OTHER ACTIVITIES

Sl. No	Activities	Details
1.	Display of Banners/ Posters, etc.	Banners/ Posters were displayed entrance of the Office premises, CISF Barracks, Library, PHC, Canteen building, Fire Station etc on PIDPI resolution and Vigilance slogans.
2.	No. of Grievance Redressal camps held	Nil
3.	Use of Social Media	<ul style="list-style-type: none"> • Social Media like Twitter & Face book, Whatsapp were extensively used to highlight the Vigilance Awareness activities held at Kamarajar Port Limited. • CVC's Short film and Jingle on PIDPI awareness was circulated to all KPL Employees and published in Port website, Face book and Twitter.

DISPLAY OF "PIDPI" POSTERS

A) KPL REGISTERED OFFICE, CHENNAI



B) PORT OFFICE, ENNORE



(Main Entrance Gate)



(At Duty Free Shop)



(Port Admin Building)



(Car Parking Yard)

DISPLAY OF "PIDPI" SELFIE POINT AT PORT AND MINJUR RAILWAY STATION





DISTRIBUTION OF "PIDPI" PAMPHLETS TO PUBLIC AT MINJUR



CAPACITY BUILDING PROGRAMS





ESSAY WRITING COMPETITIONS FOR KPL EMPLOYEES AND SCHOOL STUDENTS





WALKATHON AT SCP COLLEGE, MINJUR



VALEDICTORY FUNCTION FOR VAW 2023







